Salem Evangelical Lutheran Church

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The Congregation Council of Salem Evangelical Lutheran Church (SELC) has ruled that the following groups would qualify to apply for use of the wooded picnic grove area, its buildings and facilities referred to as *The Grove.*

1. SELC organizations.
2. Family reunions and gatherings, which include at least one person who is a ***member in good standing* of SELC***. SELC requests a minimum donation of $150.
3. Local charitable organizations. SELC requests a minimum donation of $225.
4. Other Christian organizations or a member of a local church. SELC requests a minimum donation of $225.
5. For individuals not affiliated with any local church or Christian organizations that do not fall under a 501 c3 non-profit organization, SELC requests a minimum donation of $250. In the event the organization is hosting a ***"for profit event"*** an additional 10 percent tithe of revenue raised will be requested.

- Any of the above groups, except SELC organizations, who wish to use *The Grove* must fill out and sign the attached application form. Each application will be reviewed on a case-by-case basis and approved or denied by the SEL Church Council at the next monthly meeting. (Meetings are held the second Tuesday of each month at 7:00 p.m.)
- SELC organizations should schedule their events through the church office by calling 717-428-2811. It is to your advantage to reserve *The Grove* as far in advance as possible.

Rules Governing the Use of "The Grove"

1. Schedule a time to pick up keys to the Grove Building, Play Area, and Toy Box and to do a walkthrough of the building prior to use. Please contact the church sexton, Jan Reinholtz at the number that appears in the letterhead.
2. Contact the church sexton in the event of an emergency.
3. **No alcoholic beverages of any kind are permitted on the premises.**
4. **No smoking is permitted in *The Grove* building or on the grounds.**
5. Persons using *The Grove* are asked to refrain from using profanity.
6. Parties using *The Grove* assume responsibility for damage to the property.
7. Property of SELC must remain on the site at all times.
8. Climbing or playing on any of the building roofs is prohibited.
9. The swing set / slide equipment is for children ages 9 and under.

10. The gate on the GaGa Pit is only opened and used for handicap accessibility. Entry to the GaGa Pit is the lower area located on both sides of the Pit. This area is not intended to be used as a seat.

Out of respect for those buried in Salem Union Cemetery:

1. Any and all use of the Cemetery for recreational purposes is strictly prohibited.
2. Playing on or around the Mausoleum is prohibited.

Please leave *The Grove* as clean as you found it.

1. Clean up and return tables and chairs to their original location.
2. Cleaning supplies are available for your use in the closet located to the left of the main entrance door.
    a. Dry mop the floor of debris
    b. Wipe down counter and tabletops
3. All trash and garbage are to be properly disposed of by using plastic garbage bags provided by SELC. (See #5)
4. The disposal of trash or garbage in the picnic woods **is strictly prohibited.**
5. All plastic bags of trash and garbage are to be securely tied and placed in the trash bins on the far side of the church in front of the A/C unit near York Road.
6. Prior to vacating *The Grove* (building and/or grounds), you are required to do the following:
    a. Turn both heat thermostats down to 55 degrees
    b. Turn off all lights
    c. Flush all toilets
    d. Report damaged or missing equipment immediately or you may incur an additional cost.

After the event, please drop the Grove keys through the mail slot located in the side door marked "Office" entrance at the Church.

THE ABOVE RULES AND REGULATIONS MUST BE FOLLOWED. ANY INFRACTION OF THESE RULES WILL RESULT IN THE DENIAL OF GUILTY PARTIES FROM FURTHER USE OF THESE FACILITIES, AND/OR THE PARTY MAY BE HELD ACCOUNTABLE FOR ANY DAMAGES.

*A **"member in good standing"** serves as a disciple of Christ along with the other people of SELC. The member should have been baptized, should possess an understanding of the Lutheran faith and its traditions, and during the current or preceding calendar year, should have communed in SELC and made a contribution of record to support the ministries of SELC.

ELCA Congregation Council
First Revision: February 13, 2018
Additional Revision: February 25, 2018
Second Revision: Approved February 8, 2022